

## CarbonEmail Restore From Archive guide

### Overview

Use these instructions to access the e-mail in your CarbonEmail Archive.

### Requirements

- Windows compatible computer with CD or DVD drive depending on format.
- Microsoft Outlook 2000 or later.
- The password used to create the archive (see below).

### Step 1 - Password

Your archive has been encrypted to prevent unauthorized access. An 'Admin' level user can obtain the password from the CarbonEmail web site.

- Go to [www.carbonemail.com](http://www.carbonemail.com) and choose the 'account home' menu. Then click 'Show archive password'.



archives [what's this?](#)  
On-Line Archives (Searchable)

Archive	Start	End	Size	Msg Count
<a href="#">CarbonEmail Demo</a>	11/1/2004		8.76 MB	275

Off-Line Archives

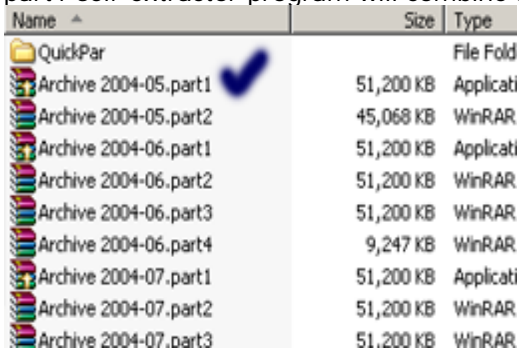
Archive	Start	End	Size	Msg Count
<a href="#">Demo 2004 Oct</a>	10/1/2004	10/31/2004	94.50 MB	12,344
<a href="#">Demo 2004 Sep</a>	9/1/2004	9/30/2005	9.41 MB	9,786

[Show all Archives](#)

### Step 2 – Extract .PST file

- Insert the CD or DVD and find the Archive you want that ends with ".part1".
- Double-Click on this file.
- For Destination Folder click Browse and choose "My Documents" , then click 'Install'.

The archives are large .pst files that have been split into part1 ... partN files for storage. The part1 self-extractor program will combine all the parts back into a PST file.



Name ^	Size	Type
QuickPar		File Fold
Archive 2004-05.part1	51,200 KB	Applicati
Archive 2004-05.part2	45,068 KB	WinRAR
Archive 2004-06.part1	51,200 KB	Applicati
Archive 2004-06.part2	51,200 KB	WinRAR
Archive 2004-06.part3	51,200 KB	WinRAR
Archive 2004-06.part4	9,247 KB	WinRAR
Archive 2004-07.part1	51,200 KB	Applicati
Archive 2004-07.part2	51,200 KB	WinRAR
Archive 2004-07.part3	51,200 KB	WinRAR

### Step 3 – Open .PST file from Outlook

- Open Outlook and choose File... Open... Outlook Data File...
- Choose the .PST file created by Step 2.  
(At this point you will be asked for the password from Step 1.)
- In the Navigation pane, the Archive will appear, use the '+' symbol to expand it so you can see the Inbox.
- Click on the Inbox to see the messages in the Archive.

